

Student Enrolment Form (Please complete both sides of this form)

Surname: _____ First Name/s: _____

Please state **full legal surname and first name** as detailed on student's birth certificate (or passport identification)

Postal Address: _____ Preferred Name: _____
(To be used for all correspondence, including invoices) _____ Date of Birth: _____
_____ Sex: _____

Physical Address and/or Rapid No: _____ NZQA (NSN) No: _____
(Required by the Ministry of Education) _____ Start Date at Mount Aspiring College: _____

Born in New Zealand? Yes **Please provide a certified copy of your NZ birth certificate with this enrolment form.**
(Please tick one) No **If you are not a New Zealander, please provide a certified copy (can be sighted at the office) of the student's Passport showing their residency status and/or their Student Permit, or a Certificate of Naturalisation. This is a Ministry requirement.**

Ethnic Identity: NZ Māori (Please give Iwi affiliation) _____
 NZ European Other (Please state) _____

Name and Location of Previous School: _____ Level at Previous School: _____

Mother/Guardian: _____ Email: _____

Address: _____ Home Ph: _____ Work Ph: _____
(If different from above) _____ Mobile: _____

Father/Guardian: _____ Email: _____

Address: _____ Home Ph: _____ Work Ph: _____
(If different from above) _____ Mobile: _____

Emergency Contact: _____ Home Ph: _____ Work Ph: _____
Mobile: _____

(eg grandparent, family friend or neighbour) Relationship: _____

<p>Please tick if: <input type="checkbox"/> Private Board <input type="checkbox"/> Hostel <input type="checkbox"/> International</p> <p>(A separate application process is required for each of these options – contact the office for information.)</p> <p>Name of Host: _____ Mobile: _____</p> <p>Home Phone: _____ Work Ph: _____ Email: _____</p> <p>Address: _____</p>

College Newsletter: Yes, I would like to be emailed a copy of the college newsletter each week to the following family email address: _____

Office use only:	<input type="checkbox"/> Pre-enrolled	<input type="checkbox"/> Acknowledged	<input type="checkbox"/> Senior Options Received	<input type="checkbox"/> Final Letter	<input type="checkbox"/> Enrolled
Year:	Whanau:	<input type="checkbox"/> Entered in roll book no.	T:\Admin\PROSPECTUS\MAC_Enrolment08.doc		

Please supply details if your child has any problems with the following:

Hearing: _____ Vision: _____ Speech: _____

Family Doctor (in Wanaka): _____

Any medical conditions that the college needs to be aware of (e.g. asthma, serious allergies, etc.):

Is the student taking any ongoing medication: _____

Travelling by bus: (Please tick)			
<input type="checkbox"/> Cardrona	<input type="checkbox"/> Luggate	<input type="checkbox"/> Glendhu	
<input type="checkbox"/> Albert Town/Maungawera	<input type="checkbox"/> Tarras Secondary	<input type="checkbox"/> Hawea Express	<input type="checkbox"/> Lake Hawea
1. To be eligible for the school bus you must live at least 4.8kms from school by the shortest road route. 2. If you live more than 2.4kms from the bus stop you may be entitled to private conveyance allowance. Contact the office for a School Transport: Application for Assistance form.			
Distance in kms from your residence to the school via the shortest road route:		Distance in kms from your residence to the bus stop via the shortest road route:	

College Rules:

Students and staff are guided in their behaviour by the values of Excellence, Innovation, Diversity, Respect for Self, Respect for Others, Respect for Property, Equity, Care for the Environment and Integrity and a related set of expectations as outlined in the General Information provided in the college prospectus. It is a condition of enrolment that parents agree to their son/daughter conforming to the values and expectations of the college, and the following non-negotiable rules:

- All enrolled students are required to be at school for the full day unless officially excused.
- All students in Years 7-11 are required to wear the correct uniform. In summer this includes a sunhat which may only be worn outdoors. No makeup or jewellery is permitted other than a single discrete stud or sleeper in one or both ears.
- Students in Years 12 and 13 are expected to dress appropriately for a working environment. Visible facial jewellery is not permitted.
- Smoking or the consumption of alcoholic liquor or drugs in any situation related to school activities is absolutely forbidden. All students taking Outdoor Pursuits are required to take a drug test.
- All students should adhere to the health and safety requirements which include:
 - Students who have no choice but to make appointments off campus during school hours agree to the college confirming any such appointments in the interests of their own safety;
 - Vehicles may not be used during the school day unless officially approved;
 - Students should wear suitable footwear whilst on the college campus.

In signing the enrolment form parents also agree to the following:

- Students 16 years and above: The college reserves the right to request the parent or guardian's permission for a drug test sample to be taken (in accordance with International Standards) if the Principal has reasonable grounds (Criteria as per Appendix 3 of FADE manual "Managing Drug Related Incidents - Suggestions for Schools") to suspect substance abuse, which is impairing the student's performance or the safety of themselves or others.
- From time to time the College may wish to use photographs of students in the school newsletter, school magazine, school website and other publications to promote activities and achievement at the College. Unless the Board of Trustees receive written notification to the contrary it is accepted that you do not object to this practice, provided that the students are always portrayed in a positive and acceptable manner.

The information collected by this form will be available for use by college staff. It is stored on the college's Student Manager computer database which, for security reasons requires password access, and is passed to the Ministry of Education. Information (name, address, date of birth) will be provided to the School Dental Service for students in Years 7 & 8, and in an emergency may be provided to medical services. Otherwise information will not be released to any other person(s) without your consent.

Would you like your child's name and telephone number to be included in the 'Friends of the School' Student Directory? (please tick as applicable)	<input type="checkbox"/> Yes, please include my child	<input type="checkbox"/> No, please omit my child
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Guardian's Name: _____

Guardian's Signature: _____

Date: _____

Student's Name: _____

Student's Signature: _____